



## City of Cape May

Cape May County, NJ  
National Historic Landmark Resort  
643 Washington Street  
Cape May, NJ 08204-2397  
(609)884-9529 \* Fax: (609)884-8589

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

May 1<sup>st</sup> to April 30th

### **NOTICE: Incomplete applications will not be accepted and license will not be issued.**

Person operating without a current license will be issued a summons to appear in Court and be subject to fine.

If license is not paid prior to May 1st of the applicable license year, a late charge shall be assessed in the amount of 10% of the required fee (excluding the tourism/GIS fee/Parking Trust Fund) for each 30-day period, or a portion thereof, that the payment of the mercantile is late.

### PLEASE SELECT ALL THAT APPLY

New     Renewal     Not Renewing     Seasonal     Year Round

### Location of Property and Application Type

Legal Name of Business (NOTE T/A is below)	
Business Location	
Suite or Unit	
Location City, State, Zip	

### Business Mailing Address Information

This is the address to which renewal information and licenses will be mailed.

Trading As (T/A) If applicable	
Attn:	
Business Street Address	
Business Unit No./Suite or PO Box	
City, State, Zip	
Business Email	

### Other Business Information

Business Ownership Type	<input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC Choose Only One Ownership Type
Detailed Statement of Business Ownership	IF YOUR BUSINESS OWNERSHIP TYPE IS OTHER THAN INDIVIDUAL, PLEASE ATTACH PROOF OF BUSINESS OWNERSHIP. EXAMPLE: CERTIFICATE OF FORMATION/CERTIFICATE OF INCORPORATION
Business Phone	
Ownership of Business Property	<input type="checkbox"/> Yes <input type="checkbox"/> No Do you own the property at the location of this business?
Solid Waste Hauler	
Nature of Business	

**Business Owner's Contact Information**

- Business Owner 1 -

Business Owner's Name	
Mailing Address	
City, State, Zip	
Daytime Phone	
Business Owner's Email	

- Business Owner 2 -

Business Owner's Name	
Mailing Address	
City, State, Zip	
Daytime Phone	
Business Owner's Email	

**Manager's/Operator's Contact Information**

- President/Condo Association Information -

Manager/Operator Name	
Manager/Operator Home Address	
Manager/Operator City, State, Zip	
Manager/Operator Phone	
Manager/Operator Email	

- Manager/Operator 1 -

Manager/Operator Name	
Manager/Operator Home Address	
Manager/Operator City, State, Zip	
Manager/Operator Phone	
Manager/Operator Email	

**General and Miscellaneous License Types**

CODE	QUANTITY	DESCRIPTION	EACH	TOTAL
1		All businesses not classified herein (if classification not found below)	\$213.00	
4		Artists	\$266.00	
7		Bakery	\$213.00	
16		Number of Coin operated vending/amusement machines	\$43.00	
17		Dry cleaning plant	\$213.00	
20		Laundries, including self service	\$266.00	
24		Number of Commercial Parking Spaces (\$15 per space, \$75 minimum - attach parking plan)	\$15.00	
26		Publishers or printers	\$480.00	
37		Lawn Cutting	\$175.00	
38		Property Maintenance Service	\$175.00	
39		House Cleaning Service	\$175.00	
221		Number of Newspaper boxes (freestanding)	\$43.00	
222		Number of Newspaper boxes located in newsrack box assembly	\$97.00	

**Recreation Related License Types**

CODE	QUANTITY	DESCRIPTION	EACH	TOTAL
2		Amusement Establishment locations, including arcades, golf courses, and games of skill, per establishment (Section 4-6)	\$1,062.00	
9		Beach Concession locations, including renting chairs or umbrellas, soft drinks and beach boxes, each location	\$213.00	
11		Number of Bicycle rental stands (total of all locations)	\$266.00	
12		Boat marina - per boat slip	\$22.00	
13		Boat Rental Establishment	\$213.00	
14		Boat Repairs Facility	\$266.00	
15		Circus (Number of Days of Operation)	\$1,947.00	
23		Night club	\$1,062.00	
32		Number of Theater Seats (\$1 per seat, \$300.00 minimum)	\$1.00	
33		Tours (Chapter 469)	\$797.00	
34		Tours (historic home/structure)	\$160.00	

**Residential and Rental Related License Types**

CODE	QUANTITY	DESCRIPTION	EACH	TOTAL
19		Number of Hotels & Motels Rental Units	\$32.00	
30		Number of Tourist/Guest House Units. Check box if food is served. <input type="checkbox"/>	\$32.00	
35		Number of Walk-up sales establishments and stores (without sales areas including food)	\$266.00	
36		Rental of real property - commercial	\$64.00	
122		Event House	\$300.00	
281		Single family residential - House	\$75.00	
282		Single family residential - Per Apartment unit	\$75.00	
283		Single family residential - Per Condominium unit	\$75.00	
284		Single family residential - Per Duplex unit	\$75.00	
291		Stores & sales area (incl. food) under 4,000 sq. ft	\$266.00	
292		Stores and sales areas (including food) over 4,000 sq. ft	\$956.00	
Total No. of Units		Please total the number of dwelling units, including non-rentals and owner-occupied units in Code Reference 30 and 281-284 above		
Total No. Bedrooms		Please total the number of bedrooms in Code Reference 30 and 281- 284 above		

**Restaurant Related License Type**

CODE	QUANTITY	DESCRIPTION	EACH	TOTAL
27		Restaurant - Inside Seating Annual Per Seat Fee (SEATING PLAN REQUIRED)	\$7.00	
110		Restaurant - Outdoor Seating Annual Per Seat Fee (SEATING PLAN REQUIRED)	\$7.00	

123		Outdoor Seating Application Fee	\$250.00	
124		Outdoor Seating Annual Renewal	\$10.00	
869		Outdoor Seating Escrow Fee	\$500.00	
167		Peddlers Parking Permit Fee	TBA	You will be contacted

**Required Assessments**

CODE	QUANTITY	DESCRIPTION	EACH	TOTAL
858	1	Tourism Assessment Fee (\$50 per business license)	\$50.00	\$50.00
635	1	GIS/Data Management System Assessment Fee (\$10)	\$10.00	\$10.00
895	1	Parking Trust Fund	25.00	\$25.00

Total License Fees From Previous Page \_\_\_\_\_

Total License Fees From Current Page \_\_\_\_\_

Total Payment \_\_\_\_\_

**\* \* \* APPLICANT'S CERTIFICATION \* \* \***

I/we certify that this application is complete and accurate, that all necessary zoning and other approvals have been secured. I/we understand that if any information on this form is found to be inaccurate, or if any necessary zoning or other approvals have not been secured, the City shall not be bound by any license issued in reliance of this certification. Please be advised that if your application is not approved, even though the required fees have been paid, you are not entitled to engage in the business or trade for which you have made application until approval is granted.

\_\_\_\_\_  
DATE                                      SIGNATURE - Owner/President                                      SIGNATURE - Secretary/Partner

\_\_\_\_\_  
Print - Owner/President                                      Print - Secretary/Partner

***Thank You!***

To: **City of Cape May**  
ATT: City Clerk's Licensing Office  
643 Washington Street  
Cape May, NJ 08204-2397

<b><u>CITY USE ONLY</u></b>
Receipt: _____
Check/Cash: _____
Check#: _____
Fee Paid: _____
Late Fee: _____
Date Received: _____
<b><u>APPROVALS</u></b>
Zoning Official: _____
License: _____
Clerk: _____