

Rental Listing Authorization

Owner Name: _____ Home Phone: _____ Checks Payable To: _____
 _____ Work Phone: _____ Tax ID (ending with): _____
 _____ Home Fax: _____ Local Phone: _____
 _____ Work Fax: _____ Pager _____
 _____ Cell Phone _____ Email _____
 _____ Login _____ Password _____

Property ID: _____ **Key Number:** _____ **Listing Agent:** _____

Address: _____

Condo: _____ **HOA:** _____

Comments: _____

Co-Listing Brokers: _____

(Please include yourself as owner if you want to be called with rentals.)

Occupancy Limit: _____ **Pets:** _____ **Smoking:** _____ **Bedrooms:** _____ **Full Baths:** _____ **1/2 Baths:** _____ **3/4 Baths:** _____ **Sq. Feet:** _____

Amenities: _____ **Sign on Property:** Yes No

- | | | | | |
|--|--|--|---|--|
| <input type="checkbox"/> No Pets Accepted | <input type="checkbox"/> Pet Free | <input type="checkbox"/> Allow Pets | <input type="checkbox"/> Owner Pets on Premises | <input type="checkbox"/> # of Owner Dog(s) |
| <input type="checkbox"/> # of Owner Cat(s) | <input type="checkbox"/> King Beds | <input type="checkbox"/> Queen Beds | <input type="checkbox"/> Double Beds | <input type="checkbox"/> Single Beds |
| <input type="checkbox"/> Sofa Beds (Double) | <input type="checkbox"/> Smoke Free | <input type="checkbox"/> Sofa Beds (Queen) | <input type="checkbox"/> Sofa Beds (Single) | <input type="checkbox"/> Bunk - Double |
| <input type="checkbox"/> Sofa Bed (King) | <input type="checkbox"/> Bunks | <input type="checkbox"/> Trundles | <input type="checkbox"/> Rollaways | <input type="checkbox"/> Cribs |
| <input type="checkbox"/> Portable Cribs | <input type="checkbox"/> Futons | <input type="checkbox"/> Day Beds | <input type="checkbox"/> Pyramid Beds | <input type="checkbox"/> Loft |
| <input type="checkbox"/> Air Mattress | <input type="checkbox"/> Den | <input type="checkbox"/> Kitchen | <input type="checkbox"/> Gourmet Kitchen | <input type="checkbox"/> Full Size Refrigerator |
| <input type="checkbox"/> Mini Refrigerator | <input type="checkbox"/> Stove | <input type="checkbox"/> Oven | <input type="checkbox"/> Dishwasher | <input type="checkbox"/> Microwave |
| <input type="checkbox"/> Toaster | <input type="checkbox"/> Toaster Oven | <input type="checkbox"/> Disposal | <input type="checkbox"/> Coffee Maker | <input type="checkbox"/> Blender |
| <input type="checkbox"/> Lobster Pot | <input type="checkbox"/> Food Processor | <input type="checkbox"/> Crock Pot | <input type="checkbox"/> Keurig | <input type="checkbox"/> Convection Oven |
| <input type="checkbox"/> Dining Capacity (Inside) | <input type="checkbox"/> Dining Capacity (Outside) | <input type="checkbox"/> Central A/C | <input type="checkbox"/> Central AC (One Level) | <input type="checkbox"/> AC Split System |
| <input type="checkbox"/> Window A/C | <input type="checkbox"/> Wall AC | <input type="checkbox"/> Evaporative Cooler | <input type="checkbox"/> Dehumidifier | <input type="checkbox"/> Ceiling Fans |
| <input type="checkbox"/> Standard Fans | <input type="checkbox"/> # of AC Units | <input type="checkbox"/> # of Ceiling Fans | <input type="checkbox"/> # of Standard Fans | <input type="checkbox"/> Utils Included |
| <input type="checkbox"/> Utils Not Incl. | <input type="checkbox"/> Utils Incl. Off Season | <input type="checkbox"/> Utils Incl. In Season | <input type="checkbox"/> Gas Heat | <input type="checkbox"/> Electric Heat |
| <input type="checkbox"/> Oil Heat | <input type="checkbox"/> Electric | <input type="checkbox"/> Gas | <input type="checkbox"/> Propane | <input type="checkbox"/> Oil |
| <input type="checkbox"/> Water Heated (Propane) | <input type="checkbox"/> Water Heated (Oil) | <input type="checkbox"/> Phone Activated | <input type="checkbox"/> Long Distance Block | <input type="checkbox"/> Unlimited Long Distance in US |
| <input type="checkbox"/> Washer | <input type="checkbox"/> Dryer | <input type="checkbox"/> W/D (Shared) | <input type="checkbox"/> W/D Coin Operated | <input type="checkbox"/> Iron |
| <input type="checkbox"/> Ironing Board | <input type="checkbox"/> Garage | <input type="checkbox"/> # of Garage Spaces | <input type="checkbox"/> Parking | <input type="checkbox"/> Television |
| <input type="checkbox"/> # of TVs | <input type="checkbox"/> Cable TV | <input type="checkbox"/> # of Parking Spaces | <input type="checkbox"/> Cable TV (Expanded) | <input type="checkbox"/> DVD |
| <input type="checkbox"/> # of DVDs | <input type="checkbox"/> Blu-Ray Player | <input type="checkbox"/> # of Blu-Ray Player | <input type="checkbox"/> Satellite Radio | <input type="checkbox"/> Home Theater |
| <input type="checkbox"/> TV Streaming Device | <input type="checkbox"/> iPod Dock | <input type="checkbox"/> High Speed Internet | <input type="checkbox"/> Wifi | <input type="checkbox"/> Wired LAN |
| <input type="checkbox"/> Private Pool | <input type="checkbox"/> Community Pool | <input type="checkbox"/> Pool is heated | <input type="checkbox"/> Indoor Pool | <input type="checkbox"/> Outdoor Pool |
| <input type="checkbox"/> Heatable Pool | <input type="checkbox"/> Private Sauna | <input type="checkbox"/> Community Sauna | <input type="checkbox"/> Private Hot Tub | <input type="checkbox"/> Community Hot Tub |
| <input type="checkbox"/> Private Whirlpool/Jet Tub | <input type="checkbox"/> PoolTags | <input type="checkbox"/> Elevator | <input type="checkbox"/> Linens Provided | <input type="checkbox"/> Tenant Brings Linens |
| <input type="checkbox"/> Blankets | <input type="checkbox"/> Furnished | <input type="checkbox"/> Unfurnished | <input type="checkbox"/> Storage Area | <input type="checkbox"/> Balcony |
| <input type="checkbox"/> Vacuum | <input type="checkbox"/> Vacuum-Central | <input type="checkbox"/> Baby Equipment | <input type="checkbox"/> High Chair | <input type="checkbox"/> Outside Shower |
| <input type="checkbox"/> Outside Shower Shared | <input type="checkbox"/> Comm. Outside Shower | <input type="checkbox"/> Enclosed Outside Shower | <input type="checkbox"/> Walk in Shower | <input type="checkbox"/> Wood Fireplace |
| <input type="checkbox"/> Gas Log Fireplace | <input type="checkbox"/> # of Fireplaces | <input type="checkbox"/> Woodstove | <input type="checkbox"/> Ferry Tickets | <input type="checkbox"/> Fish Cleaning Table |
| <input type="checkbox"/> Available for Weddings | <input type="checkbox"/> Pool Table | <input type="checkbox"/> Ping Pong Table | <input type="checkbox"/> Game Room | <input type="checkbox"/> Basketball Goal |
| <input type="checkbox"/> Tennis Facilities | <input type="checkbox"/> Association Tennis | <input type="checkbox"/> Private Exercise Room | <input type="checkbox"/> Comm. exercise Room | <input type="checkbox"/> Bar |
| <input type="checkbox"/> Wet Bar | <input type="checkbox"/> # of Bicycles | <input type="checkbox"/> Beach Equipment | <input type="checkbox"/> Beach Badges | <input type="checkbox"/> Private/Assoc Beach Access |
| <input type="checkbox"/> BBQ Charcoal | <input type="checkbox"/> BBQ Gas | <input type="checkbox"/> BBQ Electric | <input type="checkbox"/> Maid Service | <input type="checkbox"/> Limited Maid Service |
| <input type="checkbox"/> Room Service | <input type="checkbox"/> Guard | <input type="checkbox"/> Cleaning Included In Rate | <input type="checkbox"/> Essentials | <input type="checkbox"/> Boat Dock/Slips |
| <input type="checkbox"/> # of Boat Dock/Slips | <input type="checkbox"/> Canoe | <input type="checkbox"/> Rowboat | <input type="checkbox"/> Kayak | <input type="checkbox"/> Paddleboat |
| <input type="checkbox"/> Sun/Open Deck | <input type="checkbox"/> Rooftop Deck | <input type="checkbox"/> Deck Furniture | <input type="checkbox"/> # of Sun/Open Deck(s) | <input type="checkbox"/> Lawn Area |
| <input type="checkbox"/> Fenced Yard | <input type="checkbox"/> Level Yard | <input type="checkbox"/> Wooded Yard | <input type="checkbox"/> Private Yard | <input type="checkbox"/> Open/Covered Porch |
| <input type="checkbox"/> Screened Porch | <input type="checkbox"/> Patio | <input type="checkbox"/> Three Season Room | <input type="checkbox"/> Elevator to Ground | <input type="checkbox"/> Handicap Grab Bars |
| <input type="checkbox"/> Handicap Interior | <input type="checkbox"/> 1st Floor Bedroom | <input type="checkbox"/> Waterfront | <input type="checkbox"/> Virtual Tour | <input type="checkbox"/> Mattress Pads |
| <input type="checkbox"/> Cleaning Supplies | <input type="checkbox"/> Pillows | <input type="checkbox"/> Pots Pans | <input type="checkbox"/> Silverware | <input type="checkbox"/> Dinnerware |
| <input type="checkbox"/> Cooking Utensils | <input type="checkbox"/> Bath Towels | <input type="checkbox"/> Beach Towels | <input type="checkbox"/> Beach Chairs | <input type="checkbox"/> Beach Umbrella |
| <input type="checkbox"/> Cots | <input type="checkbox"/> Fax Machine | <input type="checkbox"/> Satellite TV | <input type="checkbox"/> Association Pool | <input type="checkbox"/> Pets Considered |
| <input type="checkbox"/> Beaches | <input type="checkbox"/> Cleaning Hours | <input type="checkbox"/> Umbrella | <input type="checkbox"/> Beach Umbrella | <input type="checkbox"/> Lounges |
| <input type="checkbox"/> Pillows | <input type="checkbox"/> Golf Cart | <input type="checkbox"/> # of Beach Badges | <input type="checkbox"/> Handicap Access | |

Parking Comments: _____ **Boat Slip Comments:** _____

Security Deposit: _____

1st Misc: _____ **2nd Misc:** _____ **3rd Misc:** _____

Maintenance Information: _____

_____ **Ph:** _____ **Ph:** _____

You are hereby given permission to list for rent the above property under the terms and conditions as written or any other terms and conditions to which I may later agree in writing. I agree to pay you a commission of 12% (unless otherwise agreed) upon the rental of the property; said commission to be deducted from each rental payment. If I as the owner rent the same rental unit to a tenant secured by you in any succeeding year, I agree to pay you the professional service fee stated above. Owner understands and agrees that this fee is solely for the purpose of securing tenants and does not include property management services. Specifically not included are property inspections for which owner accepts full and complete responsibility. Tenants may be secured through third party vendors, the lease is still considered to be executed by a real estate broker. "Executed by a real estate broker" means that the real estate broker performs all the services necessary to carry out the rental. For example, a real estate broker advertises the rental listing, solicits renters, assists in referrals, negotiates and executes rental agreements, collects rent, etc. See N.J.S.A. 45:15-3. The rental is excluded from the definition of "transient accommodation" and is not subject to Sales Tax, the State Occupancy fee, or any other occupancy tax, assessment, or fee when the following four criteria are satisfied: The rental is executed by a real estate broker licensed by the New Jersey Real Estate Commission; and The keys or other means of physical entrance to the property are provided to the renter at the location of the offsite real estate broker; and The rental property is private residential property; and No common hotel services such as maid service, room service, or linen-changing service are provided.

Use Previous Year's Rates: Yes No

 Owner's Signature Date

PLEASE COMPLETE THE ATTACHED RATE SHEET, AND INCLUDE ANY ADDITIONAL INFORMATION OUR OFFICE SHOULD NEED.